

Docket NO: 1354618 - 75415
OFFICIAL RECORD INDEX
Ben Franklin 75415

<u>ITEM</u>	<u>DESCRIPTION</u>	<u>Date Entered Into Record</u>
1.	Request/approval to study for discontinuance	12/03/2010
2.	Notice (if appropriate) to Headquarters of suspension	not appropriate
3.	Notice (if appropriate) to customers/district personnel of suspension	not appropriate
4.	Highway map with community highlighted	12/07/2010
5.	Eviction notice (not appropriate)	01/07/2011
6.	Building inspection report and original photos of building deficiencies (if appropriate)	12/07/2010
7.	Post Office and community photos	12/07/2010
8.	PS Form 150, Postmaster Workload Information	01/10/2011
9.	Worksheet for calculating work service credit	01/10/2011
10.	Window transaction record	01/10/2011
11.	Record of incoming mail	01/07/2011
12.	Record of dispatched mail	01/07/2011
13.	Administrative postmaster/OIC comments	12/08/2010
14.	Inspection Service/local law enforcement vandalism reports	12/20/2010
15.	Post Office fact sheet	02/11/2011
16.	Community fact sheet	07/25/2011
17.	Alternate service options/cost analysis	01/26/2011
18.	Form 4920, Post Office Closing or Consolidation Proposal – Fact sheet	01/10/2011
19.	Recommendation and Service Replacement Type	01/12/2011
20.	Questionnaire instruction letter to postmaster/OIC	01/13/2011
21.	Cover letter, questionnaire, and enclosures	01/27/2011
22.	Returned customer questionnaires and Postal Service response letters	01/27/2011

23. Analysis of questionnaires	03/02/2011
24. Community meeting roster	03/17/2011
25. Community meeting analysis	03/17/2011
26. Community meeting letter (if community meeting held prior to questionnaire)	01/28/2011
27. Petition and Postal Service response letter (if appropriate)	03/08/2011
28. Congressional resolution and Postal Service response letter	04/25/2011
29. Proposal checklist	01/10/2011
30. District notification to Government Relations	03/30/2011
31. Instructions to postmaster/OIC to post proposal	05/12/2011
32. Invitation for comments exhibit	03/30/2011
33. Proposal exhibit	
34. Comment form exhibit	03/18/2011
35. Instructions for postmaster/OIC to remove proposal	05/11/2011
36. Round-date stamped proposal and invitation for comments from affected offices	06/03/2011
37. Notification of taking proposal and comments under internal consideration	05/31/2011
38. Customer comments and Postal Service response letters	04/13/2011
39. Premature Postal Rate Commission appeal and Postal Service response letters (if appropriate)	not appropriate
40. Analysis of comments	06/02/2011
41. Revised proposal (if appropriate)	03/17/2011
42. Updated PS Form 4920 (if appropriate)	01/10/2011
43. Certification of Record	06/01/2011
44. Log of Post Office discontinuance Action	06/01/2011
45. Transmittal letter to Vice President, Delivery And Post Office Operations, from District Manager	06/08/2011
46. Headquarters acknowledgment of receipt of official record	06/08/2011
47. Final Determination to Close the Ben Franklin, TX Post Office and Establish Service by Rural Route Service	06/30/2011



12/03/2010

VICTOR H BENAVIDES
DISTRICT MANAGER
DALLAS PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the Ralph Hall congressional district.

Post Office Name:	BEN FRANKLIN
Zip+4 Code:	75415-9998
EAS Level:	11
Finance Number:	480710
County:	Delta
Proposed Admin Office:	ROXTON
ADMIN Miles Away:	5.4
Near Office Name:	PECAN GAP
Near Miles Away:	5.3
Number of Customers:	
Post Office Box:	63
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	36
Intermediate HCR:	0
City Delivery:	0
Total Customers:	99
ZIP Code Change:	Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZIP Code
Maintain Town Name:	Yes <input checked="" type="checkbox"/> NO <input type="checkbox"/>

The above office became vacant when the postmaster was promoted on 02/13/2010.

Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.

KAY VAUGHAN
Manager, Post Office Operations

Approval to Study for Discontinuance:

VICTOR H BENAVIDES
DISTRICT MANAGER
DALLAS PFC

12/03/2010

DATE

cc: Area Manager, Public Affairs and Communication



Docket: 1354618

NOTICE OF POST OFFICE EMERGENCY SUSPENSION

A. Office

Name: BEN FRANKLIN State: TX Zip Code: 75415
Area: SOUTHWEST District: DALLAS PFC
Congressional District: Ralph Hall County: Delta
EAS Grade: 11 Finance Number: 480710
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: Allison Rizan
Title: DALLAS PFC Post Office Review Coordinator
Tele No: (972) 393-6485

Date: 06/02/2011
Fax No: (972) 393-6336



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

A. Office

Name: BEN FRANKLIN State: TX Zip Code: 75415
Area: SOUTHWEST District: DALLAS PFC
Congressional District: Ralph Hall County: Delta
EAS Grade: 11 Finance Number: 480710
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

Prepared by: Allison Rizan
Title: DALLAS PFC Post Office Review Coordinator
Tele No: (972) 393-6485

Date: 06/02/2011
Fax No: (972) 393-6336



A service of



Post Office™ Locations

[PRINT](#) | [BACK](#)

Post Office™ Locations near 75415



1 Post Office™ Location - BEN FRANKLIN

828 FARM ROAD 38
BEN FRANKLIN, TX
75415-9998
(800) ASK-USPS
(800) 275-8777
(903) 325-4333

0.0 mi

Business Hours

Mon-Fri
8:00am-12:00pm
1:00pm-4:00pm
Sat-Sun
closed

Services

[PO Boxes Online](#)

Service hours may vary. Please
check link for business hours.

2 Post Office™ Location - PECAN GAP

112 3RD ST
PECAN GAP, TX
75469-9998
(800) ASK-USPS
(800) 275-8777
(903) 359-6630

5.3 mi

Business Hours

Mon-Fri
8:00am-1:00pm
2:00pm-4:00pm
Sat-Sun
closed

Services

[PO Boxes Online](#)

Service hours may vary. Please
check link for business hours.

3 Post Office™ Location - ROXTON

208 HARRISON AVE
ROXTON, TX 75477-
9998
(800) ASK-USPS
(800) 275-8777
(903) 346-3432

5.4 mi

Business Hours

Mon-Fri
8:00am-12:00pm
1:00pm-4:00pm
Sat-Sun
closed

Services

[PO Boxes Online](#)

Service hours may vary. Please
check link for business hours.

[Business Hours](#)
[Services](#)

- 4 Post Office™**
Location - ENLOE
 1884 FARM ROAD
 2949 S
 ENLOE, TX 75441-9998
 (800) ASK-USPS
 (800) 275-8777
 (903) 395-4851
 6.9 mi
- Mon-Fri
 8:30am-12:00pm
 12:30pm-4:00pm
 Sat
 8:30am-10:00am
 Sun
 closed
- PO Boxes Online**
 Service hours may vary. Please check link for business hours.
- 5 Post Office™**
Location - COOPER
 150 E DALLAS AVE
 COOPER, TX 75432-9998
 (800) ASK-USPS
 (800) 275-8777
 (903) 395-2711
 8.4 mi
- Business Hours**
 Mon-Fri
 8:00am-4:00pm
 Sat-Sun
 closed
- Services**
PO Boxes Online
 Service hours may vary. Please check link for business hours.

Post Office™ Locations near 75415

By City

[BEN FRANKLIN](#) [PECAN GAP](#) [ROXTON](#) [ENLOE](#) [COOPER](#)

By ZIP Code

[75469](#) [75477](#) [75441](#) [75432](#) [75450](#) [75470](#) [75448](#) [75449](#) [75446](#) [75421](#)
[75492](#) [75428](#) [75460](#) [75443](#) [75486](#) [75496](#) [75438](#) [75468](#) [75413](#) [75437](#)

People and Business Search Find people and businesses at WhitePages.com

People Search

Search for a person and perform a reverse lookup on phone numbers and addresses.

Business Search

Search for a business by name or category nationwide.

Reverse Phone Number

See who is calling you



Eviction Notice

A. Office

Name: BEN FRANKLIN State: TX Zip Code: 75415
Area: SOUTHWEST District: DALLAS PFC
Congressional District: Ralph Hall County: Delta
EAS Grade: 11 Finance Number: 480710
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Allison Rizan
Title: DALLAS PFC Post Office Review Coordinator
Tele No: (972) 393-6485

Date: 06/02/2011
Fax No: (972) 393-6336



Building Inspection Report

A. Office

Name: BEN FRANKLIN State: TX Zip Code: 75415
Area: SOUTHWEST District: DALLAS PFC
Congressional District: Ralph Hall County: Delta
EAS Grade: 11 Finance Number: 480710
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no building inspection report nor photos for this office

Prepared by: Allison Rizan
Title: DALLAS PFC Post Office Review Coordinator
Tele No: (972) 393-6485

Date: 06/02/2011
Fax No: (972) 393-6336

The Community

①

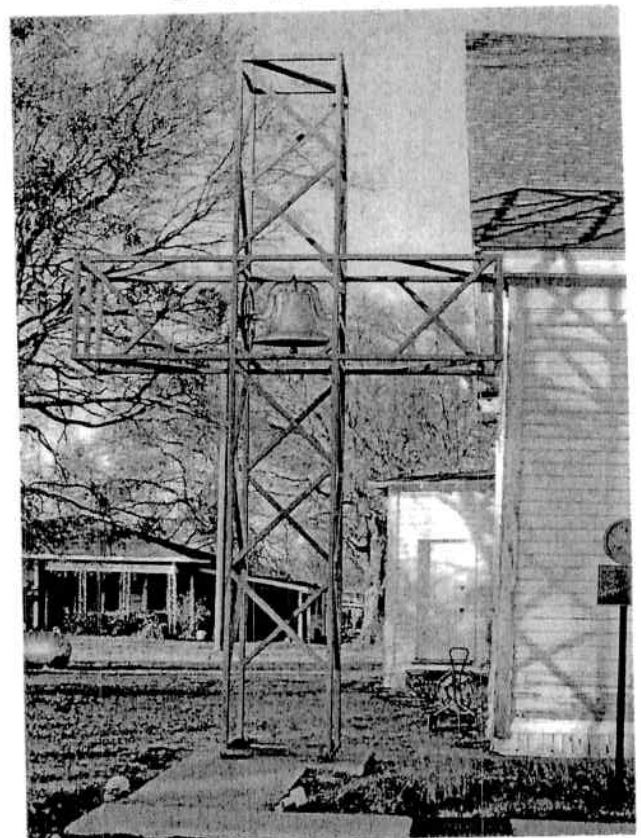


Docket 1354618
Page Nbr 7

OUR HEREDOS

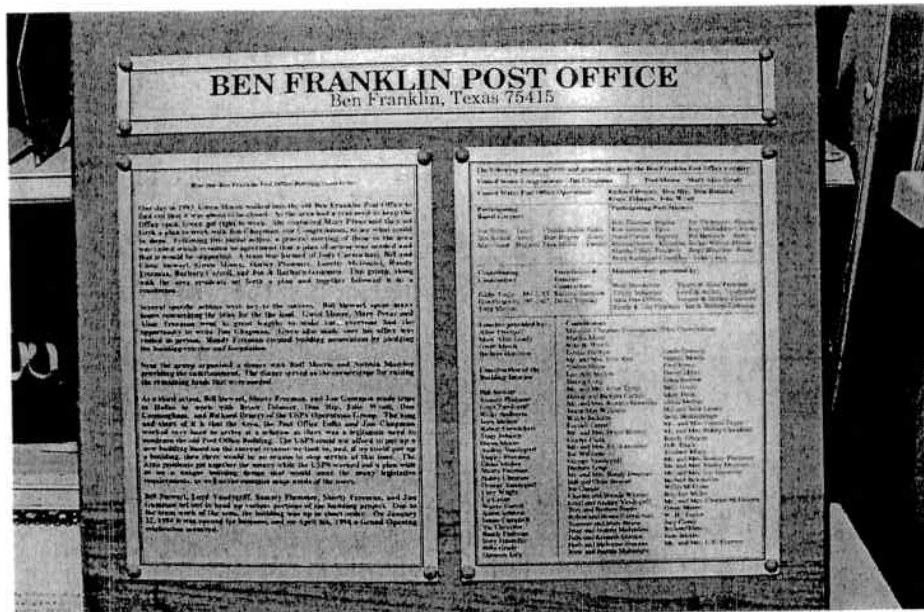


OUR BELIEFS



OUR POST OFFICE

2



The BEN FRANKLIN Post Office was built with materials and Labor provided by the community.

Docket 1354618
Page Nbr 7a

How this Ben Franklin Post Office Building came to be:

One day in 1993, Gwen Moore walked into the old Ben Franklin Post Office to find out that it was about to be closed. As the area had a real need to keep the Office open, Gwen got right to work. She contacted Mary Preas and they set forth a plan to work with Jim Chapman, our Congressman, to see what could be done. Following this initial action, a general meeting of those in the area was called which resulted in agreement that a plan of action was needed and that it would be supported. A team was formed of Jody Carmichael, Bill and Chris Stewart, Gwen Moore, Shirley Plummer, Lorette McDaniel, Randy Freeman, Barbara Carroll, and Jon & Barbara Gammon. This group, along with the area residents set forth a plan and together followed it to a conclusion.

Several specific actions were key to the success. Bill Stewart spent many hours researching the titles for the the land. Gwen Moore, Mary Preas and Aline Freeman went to great lengths to make sure everyone had the opportunity to write Jim Chapman. Gwen also made sure his office was visited in person. Randy Freeman created building momentum by pledging the building exterior and foundation.

Next the group organized a dinner with Buff Morris and Nubbin Maddox providing the entertainment. The dinner served as the cornerstone for raising the remaining funds that were needed.

As a third action, Bill Stewart, Shorty Freeman, and Jon Gammon made trips to Dallas to work with Bruce Tidmore, Don Hip, Edie Wyatt, Don Cunningham, and Richard Druery of the USPS Operations Group. The long and short of it is that the Area, the Post Office Folks and Jim Chapman worked very hard to arrive at a solution as there was a legitimate need to condemn the old Post Office Building. The USPS could not afford to put up a new building based on the current revenue we took in, and, if we could put up a building, then there would be no reason to stop service at this time. The Area residents got together the money while the USPS worked out a plan with us on a unique building design that would meet the many legislative requirements, as well as the common sense needs of the users.

Bill Stewart, Loyd Vandygriff, Sammy Plummer, Shorty Freeman, and Jon Gammon set out to head up various portions of the building project. Due to the team work of the area, the building was up in short order. On January 22, 1994 it was opened for business, and on April 8th, 1994 a Grand Opening celebration occurred.

The following people actively and generously made the Ben Franklin Post Office a reality:

United States Congressman - Jim Chapman

Post Master - Mary Alice Grady

United States Post Office Operations:

Richard Druery, Don Hip, Don Holland,
Bruce Tidmore, Edie Wyatt

**Participating
Rural Carriers**

Sue Street - Talco Claudia Bales - Talco
Ben Kelsoc - Avery Tom Rogers - Avery
Mac Guest - Bagwell Dale Miller - Detroit

Participating Post Masters

Ron Thurman - Bogata Joe Thompson - Depara
Ron Sansom - Talco Kay McFadden - Chicota
Jessie Owens - Bagwell Pat Hancock - Petty
Richard Jones - Klondike Jackie Wilson - Detroit
Marshall Hall - Powderly Betty Blagburn - Enloe
Mary Katherine Crumbley - Lake Creek

**Contributing
Contractors**

Eddie Trapp - 395 2162
Dan Pickering - 395 2502
Jerry Melton

**Foundation &
Exterior
Contractors**

Richard Sampson
David Veraska

Materials were provided by:

Herb Brookshire Shorty & Aline Freeman
Trinity Industries Loyd & Audrey Vandygriff
Area Post Offices Sammy & Shirley Plummer
Randy & Lisa Freeman Jon & Barbara Gammon

Lunches provided by:

Aline Freeman
Mary Alice Grady
Gwen Moore
Barbara Gammon

**Construction of the
Building Interior**

Bill Stewart
Sammy Plummer
Loyd Vandygriff
Ricky Anderson
Jerry Melton
Robert Carmichael
Terry Johnson
Gwen Moore
Audrey Vandygriff
Shirley Plummer
Glena Melton
Shorty Freeman
Bobby Cheatum
George Vandygriff
Cory Wright
Cy Carter
Wayne Carroll
Aaron Johnson
James Campbell
Vic Chevalier
Randy Freeman
Jerry Jaramillo
Billy Grady
Dameon Jolly

Contributors

Margaret Chessher Investments (First Contribution)

Martha Mims
Nina B. Welch
Louise Phillips
Mr. and Mrs. Irvin Kerr
Verlon Hines
Lou Ada Melton
Jimmy Long
Mr. and Mrs. Lynn Tatum
Danny and Barbara Carroll
Mr. and Mrs. Ramiro Jaramillo
Jessie Mae Williams
Waldo Jackson
Faydell Carroll
Mr. and Mrs. Bruce Shirley
Gladys Clark
Mr. and Mrs. J.C. Lancaster
Joe Williams
George Vandygriff
Barbara Long
Mr. and Mrs. Randy Freeman
Bill and Chris Stewart
Joe Canida
Charles and Brenda Whirley
Loyd and Audrey Vandygriff
Tom and Barbara Foster
Robert and Renee Carmichael
Tommie and Mary Brunz
Jesse and Juanita McJunkins
Judy and Kenneth Gordon
Herb and Melyerne Ozment
Jesse and Juanita McJunkins

Linda Gunnels
Eudora Morris
Fred Evans
Daniel Hines
Edna Burrow
Billy Grady
Mary Preas
Glena Melton
Bill and Julie Lanier
Betty Hohenberger
Mr. and Mrs. Gerald Payne
Mr. and Mrs. Bobby Cheatham
Randy Johnson
D.R. Black
Shelbert Mims
Mr. and Mrs. Sammy Plummer
Mr. and Mrs. Shorty Freeman
Mr. and Mrs. Jon Gammon
Herbert Brookshire
Willis McGuire
Roy Lee Miller
Mr. and Mrs. Charles McDaniels
Gwen Moore
W.H. Taylor
Jacy Carter
Richard Elms
Judy Jenkins
Mr. and Mrs. J. V. Flowers

THE BEN FRANKLIN POST OFFICE

3

Docket 1354618
Page Nbr 7d



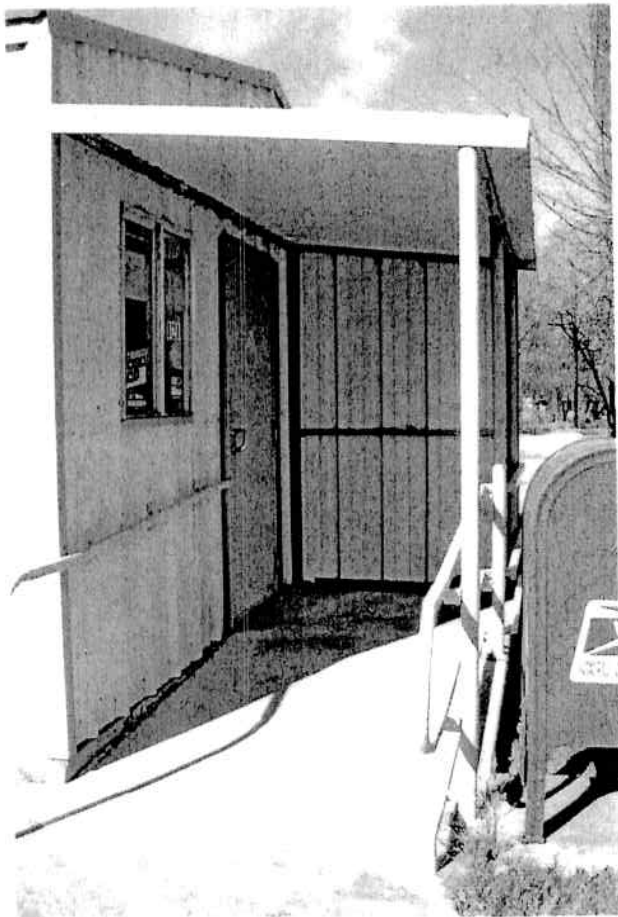
WITH HANDICAPPED
PARKING AND A RAMP



4

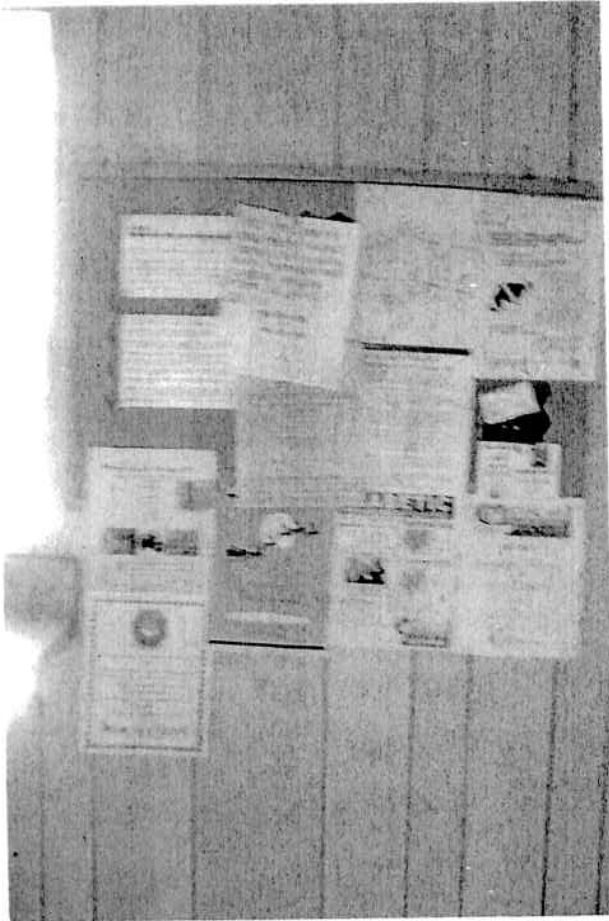
Docket 1354618
Page Nbr 7e

Come on in



Ames look around

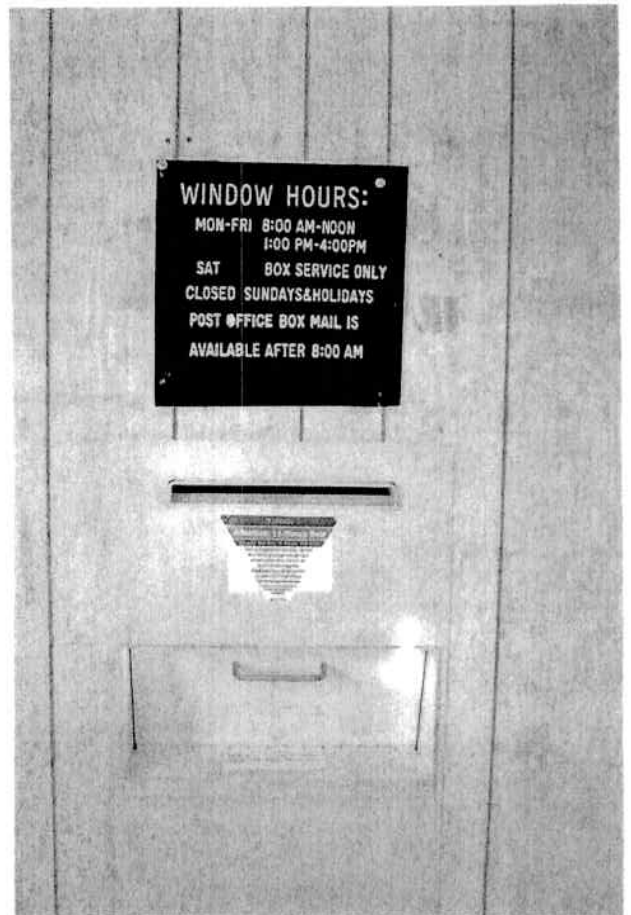




Find out what's going on
around town on our
Bulletin Board

Docket 1354618
Page Nbr 7f

or just drop your
letters off

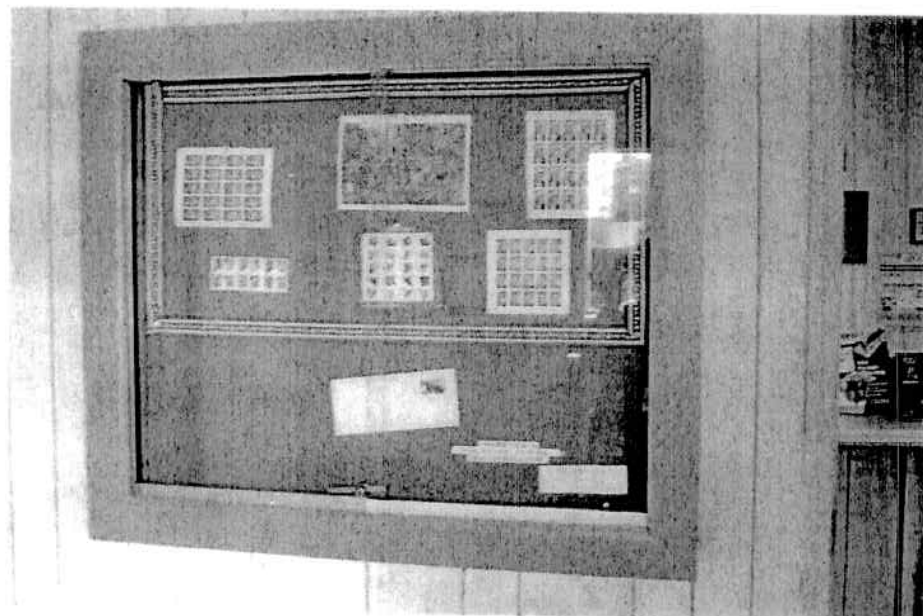


Check your
mail or
rent one of
our available
boxes.



See
what
new
Stamps
we have

or
step into
our
window
unit



MAIL A PACKAGE

(7)



Docket 1354618
Page Nbr 7h

Buy Some Stamps

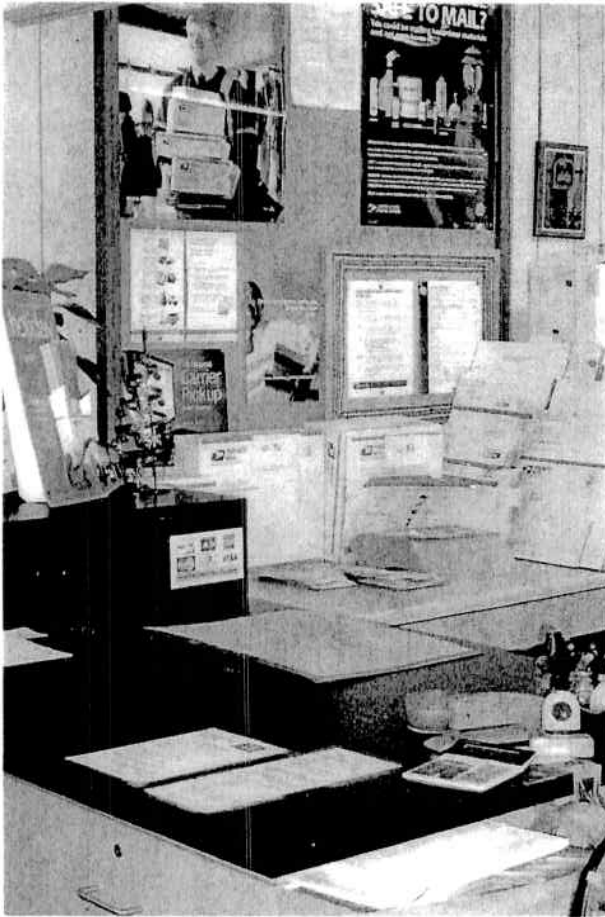


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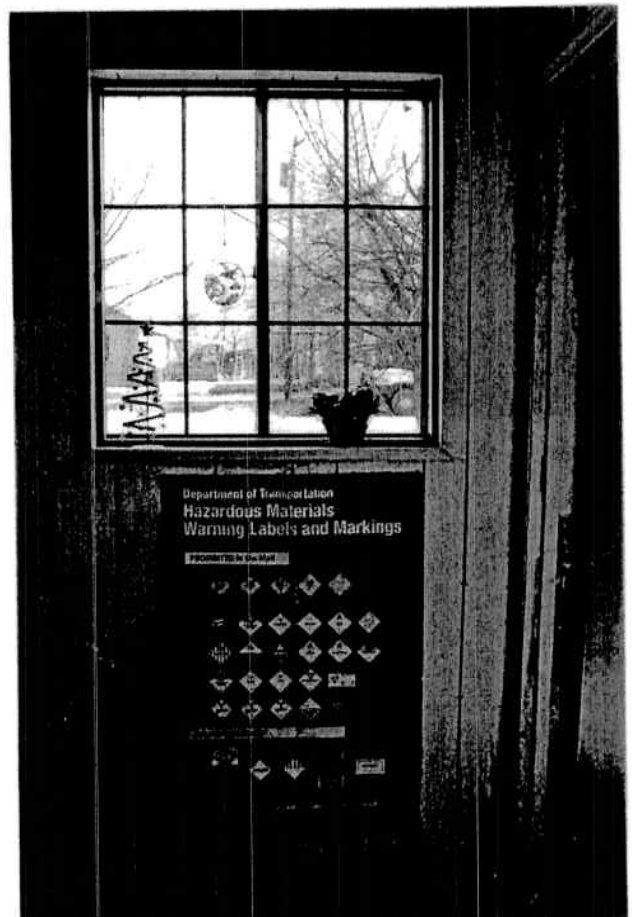
Docket 1354618
Page Nbr 7i

Learn about our free
pickup, free mailing boxes

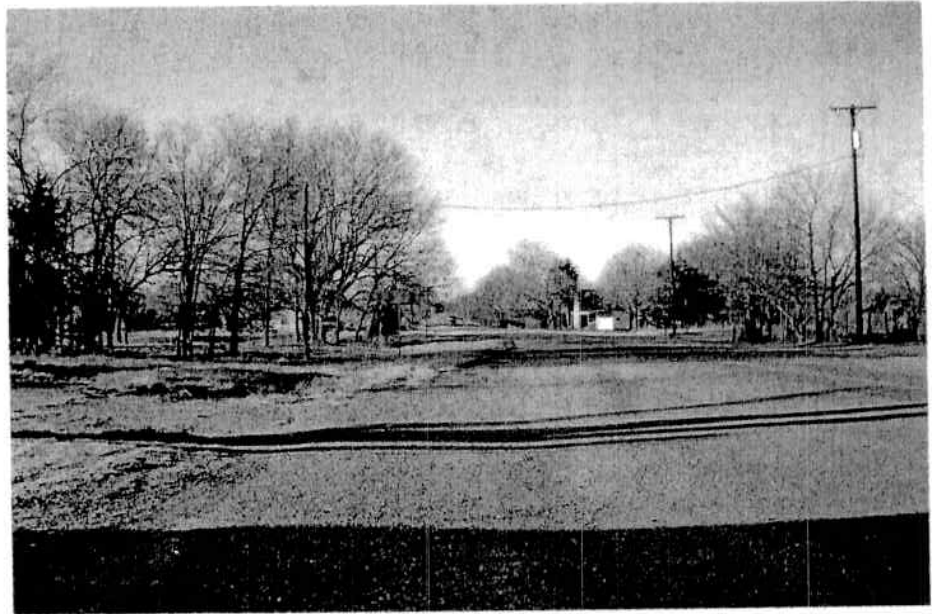
AND



What you can't can't
MAIL



North of the
Ben Franklin
Post office
lies the
Sulphur River



Docket 1354618
Page Nbr 7j



To the East
is our own
Celebrity Ches.
Polly has a
home based
catering business
& has now
ventured into
publishing a
cook book and
selling them on
Ebay she mails
them with us.

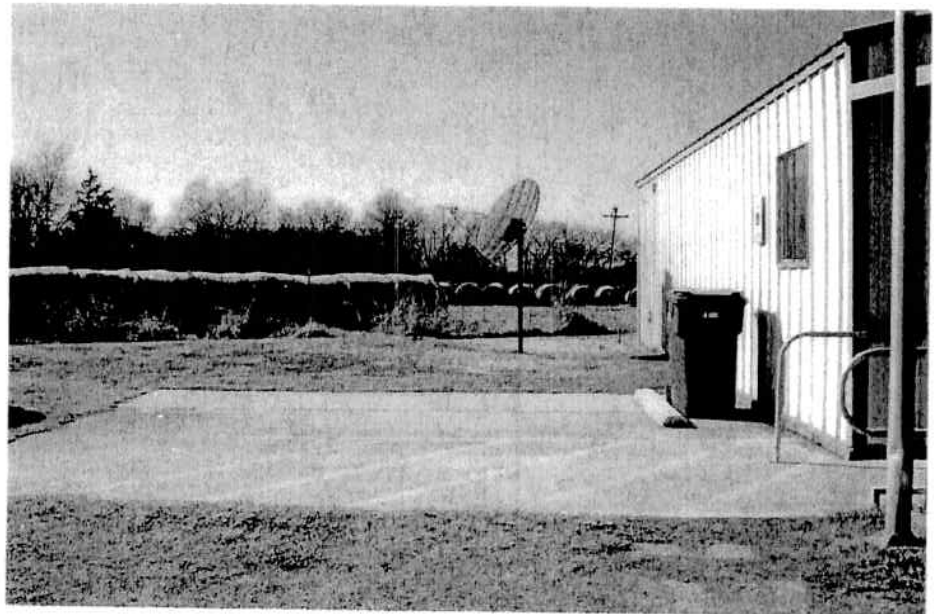
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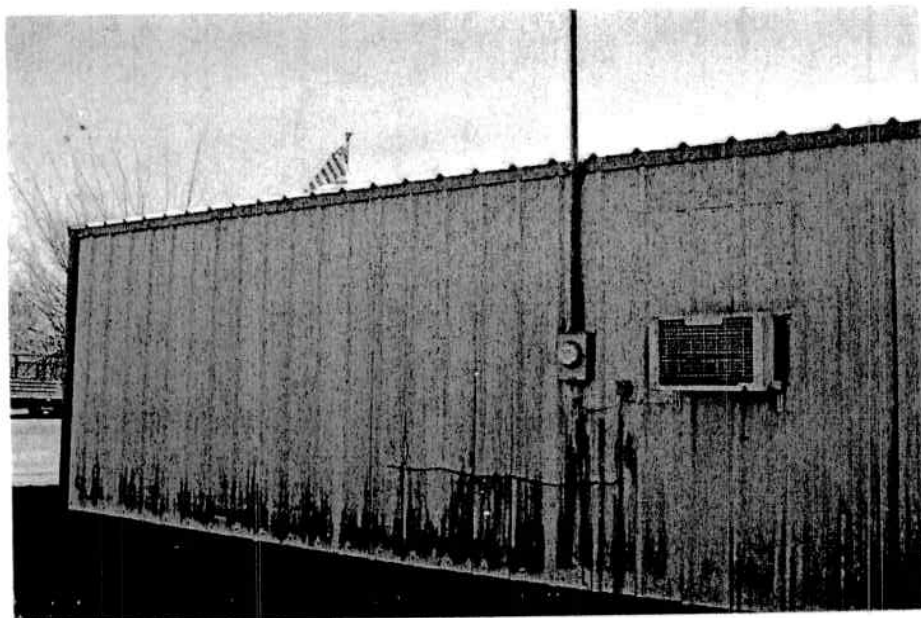
To the South
you see Freeman
Cattle pens. He is
a regular here.
F.R. 38 South
leads to the
Churches, Cemetery
and most of the
residents homes

Docket 1354618
Page Nbr 7k

To our West
Lies storage
for Hay & past
that is the
old downtown
of Ben Franklin



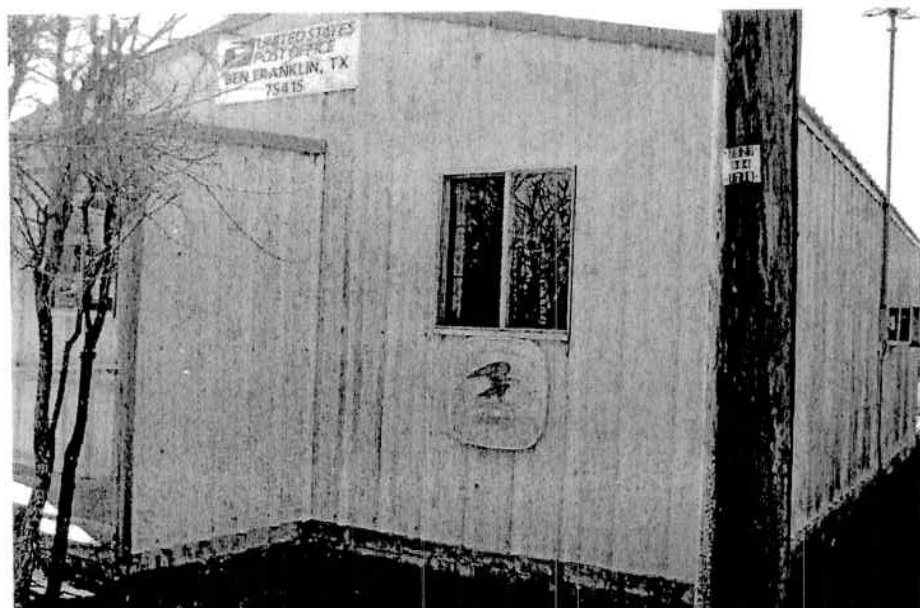
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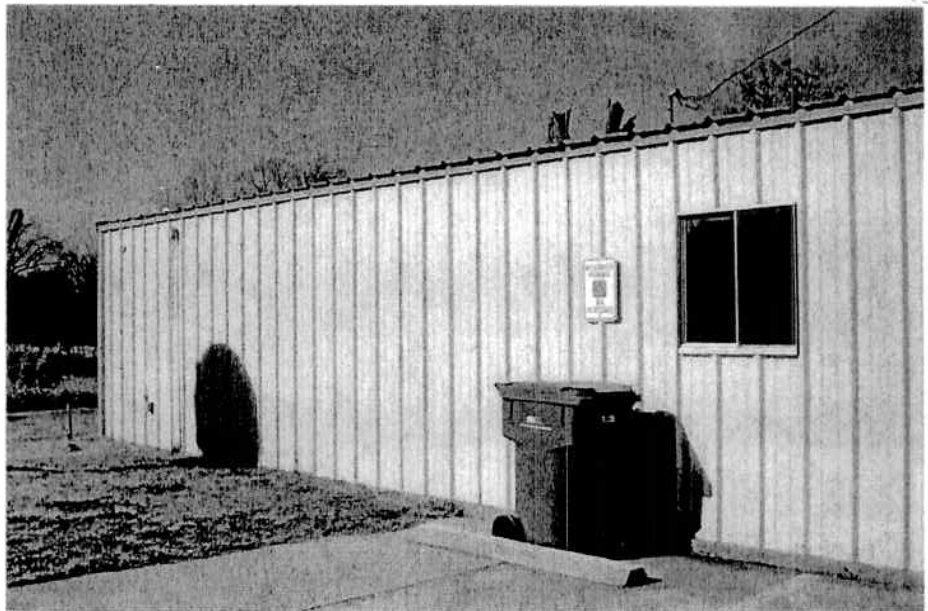
NORTH Side
of the Building

Docket 1354618
Page Nbr 71

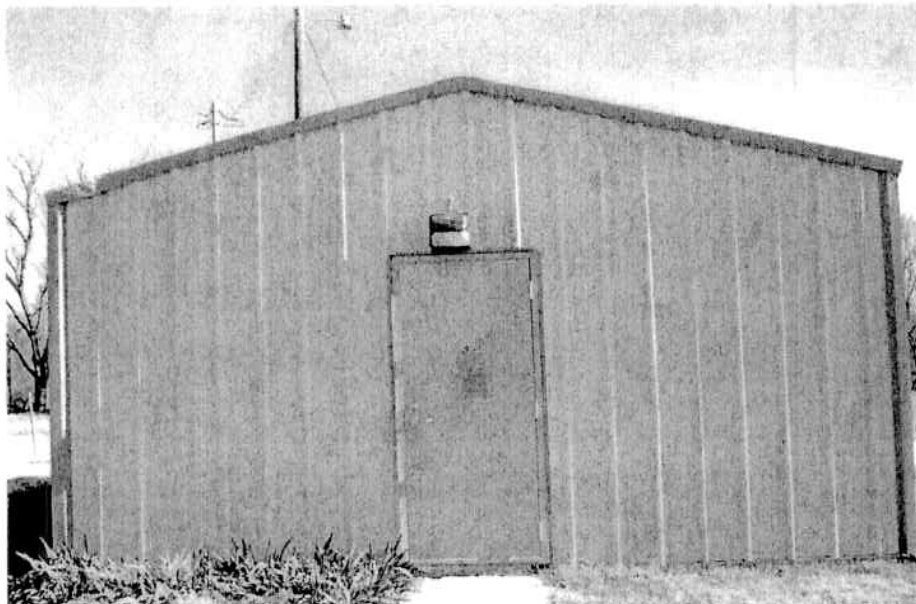
East Side
of the
Building



South Side
of the
Building



Docket 1354618
Page Nbr 7m



The West
Side of
the
Building

There ARE 3 Churches in Town

13



Docket 1354618
Page Nbr 7n

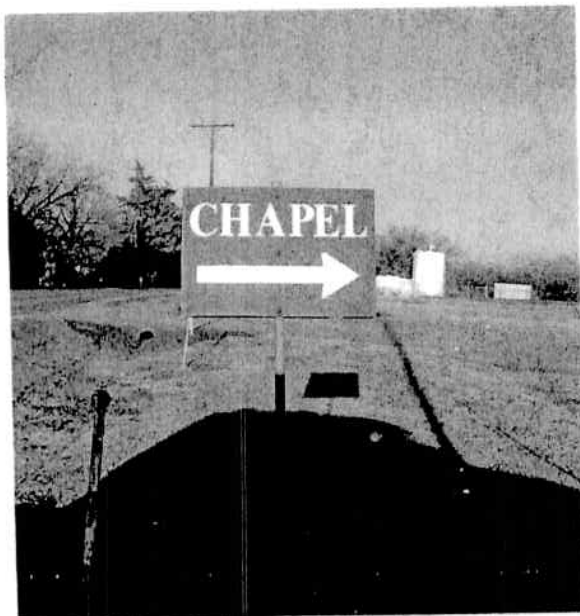
The Methodist Church you see here was built before the turn of the century, the 20th Century around 1898. It is an Historical Marker, and is still in use today. A fund has been established for restoration.





Docket 1354618
 Page Nbr 70

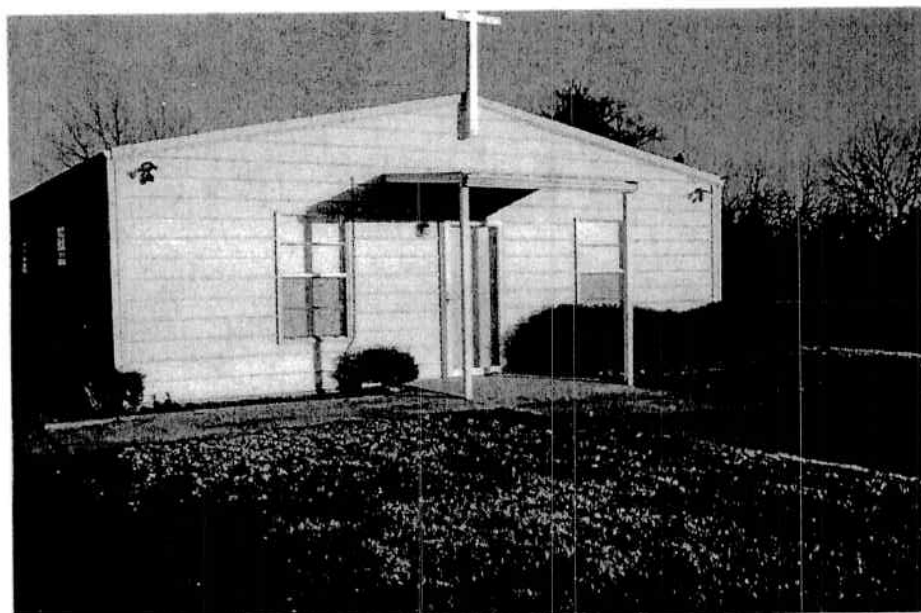




(15)

The Chapel hosts frequent gatherings and is part of the Garden of Memories Cemetery

Docket 1354618
Page Nbr 7p



The Community Church

16



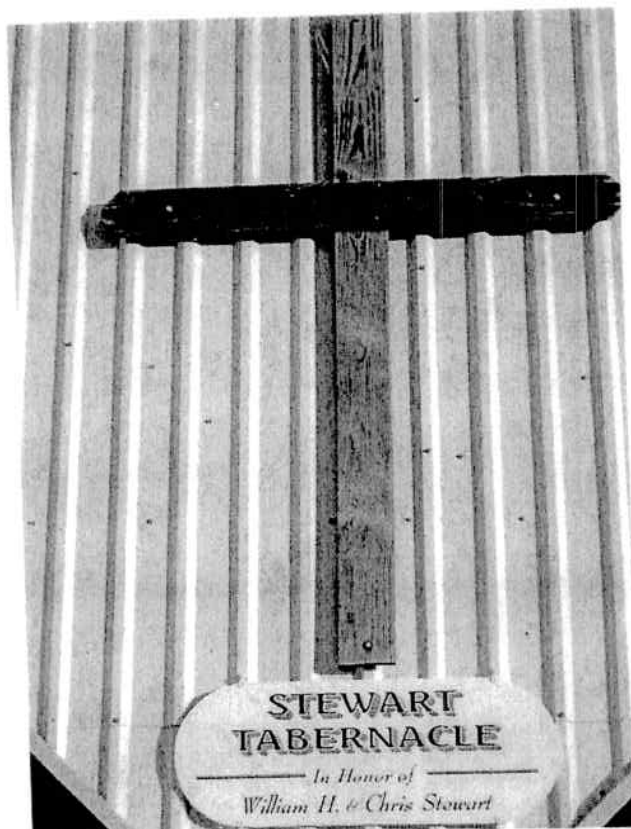
Docket 1354618
Page Nbr 7q





Docket 1354618
Page Nbr 7r

The
STEWART
TABERNACLE
hosts frequent
Blue Grass
Gospel Show
which are
very well
attended

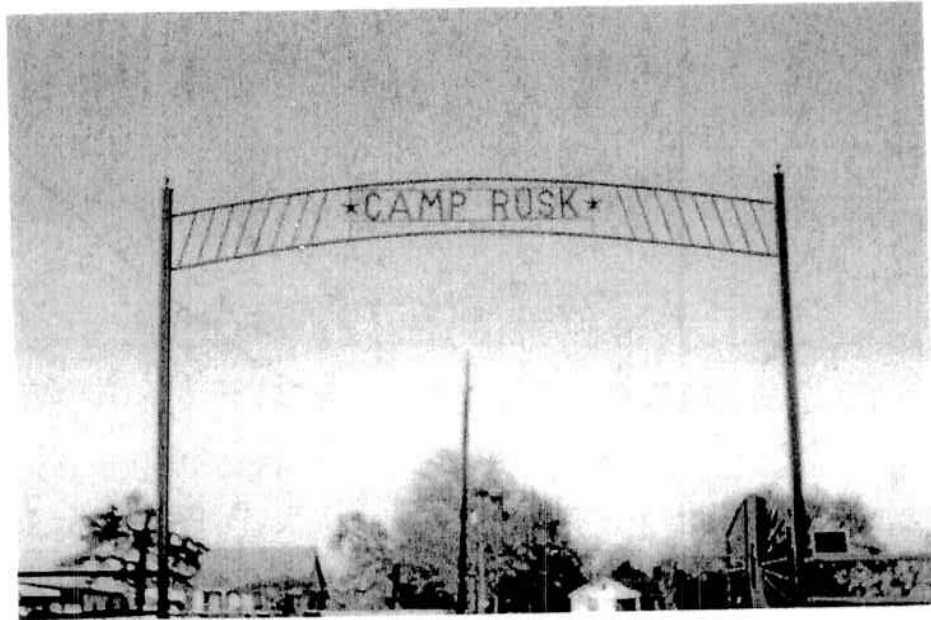




Docket 1354618
 Page Nbr 7s

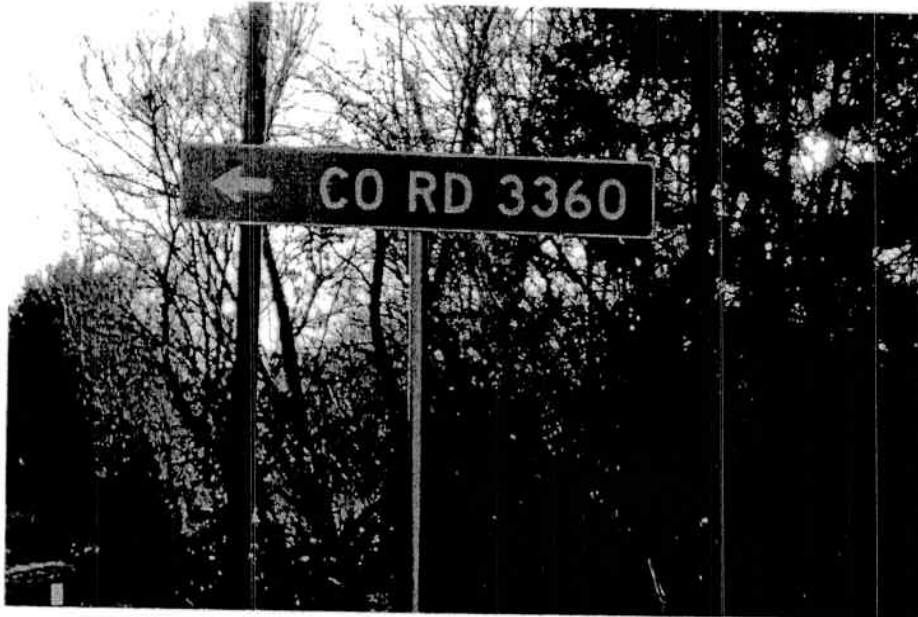
The community Water Supply is locally operated





Camp Rush is locally owned and operated by Jon and Barbara Gammon and is a retirement home for our Equine Friends. They currently caring for close to 100 horses. They also ship Equine supplementals and mementos to owners of their 4 legged friends.

20
NEW FRANKLIN IS A COMMUNITY OF FARM ROADS
AND COUNTY ROADS IT IS A RURAL COMMUNITY



Docket 1354618
Page Nbr 7u





Its pretty spread out, but still a close knit community.



Finally the inner workings of the
Ben Franklin Post Office

(22)



The Working
Side of the
Window unit

Docket 1354618
Page Nbr 7w

The
intermediate
Rural Route
→ stand up
desk for
labels etc.



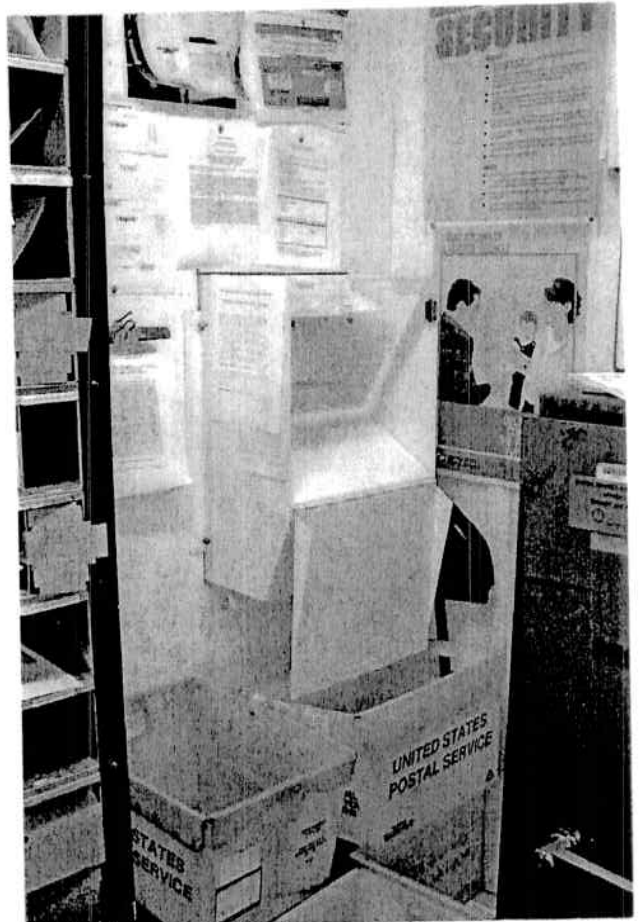
(23)

MTE Supplies

Docket 1354618
Page Nbr 7x



MAIL
Drop



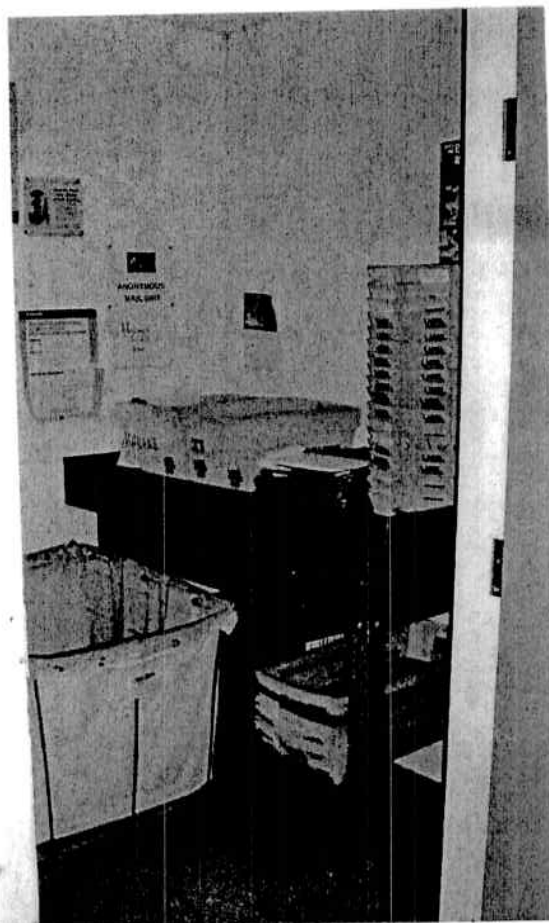
(24)

The working side of the Box Section

Docket 1354618
Page Nbr 7y



Dispatch



PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code BEN FRANKLIN, TX 75415		Postmaster's Signature KZ89J1	Date 01/10/2011
District Office, State & Zip Code DALLAS PFC, TX 75099		District Manager's Signature B66M2B	Date 01/10/2011
(Check Box)			
<input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		11
2.	Finance Number	(1-6)	480710
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	63
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	36
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	Y
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	Y
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

PS Form 150, Postmaster Workload Information

Docket 1354618
Page Nbr 8a

	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	63	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	36	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

- Enter current evaluated office level.
- Enter the 6 digit post office finance number.
- Enter number of general delivery families served.
- Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
- Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1621, *Carrier Route Report*, for the previous accounting period.
- Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
- Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
- Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
- Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
- Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
- Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
- Enter the number of classified stations and/or branches that have carrier delivery service.
- Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
- Enter the total number of contract stations, rural stations and community post offices.
 - A contract station is a detached finance unit manned by non-postal employees.
 - A rural station is a post office box delivery unit serviced by a rural carrier.
 - A community post office is a contract unit which provides service in a small community.
- To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

- Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
- Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
- Does office separate incoming mail to carrier routes for other associate offices?
- Does office separate all incoming letter size mail to city, rural and/or star routes?
- Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
- Do you have a vehicle maintenance facility under your jurisdiction?
- Do you have an air transfer office under your jurisdiction?
- Do you occupy a government-owned building and lease a portion of the building to someone else?
- Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
- Does your office distribute food stamps?

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: BEN FRANKLIN
Office Zip+4: 75415 -9998 District: DALLAS PFC

Activity WSCs

General Delivery Families Served (Item 3, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150)	<u>63</u>	X 1.0	=	<u>63</u>
Possible City Deliveries (Item 5, PS Form 150)	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150)	<u>36</u>	X 0.7	=	<u>25</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs				<u>88</u>

Revenue WSCs

First	25 revenue units:	1.00	X	<u>17</u> units	=	<u>17.00</u>
Next	275 revenue units:	0.50	X	<u>0</u> units	=	<u>0.00</u>
Next	700 revenue units:	0.25	X	<u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units:	0.10	X	<u>0</u> units	=	<u>0.00</u>
	Balance of revenue units:	0.01	X	<u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:						<u>17.00</u>

Activity WSCs 88 + Revenue WSCs = 17.00 Base WSCs 105.00 = EAS Grade E

Previous evaluation: EAS grade 11

Effective date of change in service hours: _____ (if appropriate)
(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

ALLISON RIZAN

ALLISON.L.RIZAN@USPS.GOV

Printed Name

Signature

DALLAS PFC District Review Coordinator

01/10/2011

Title

Date

Window Transaction Survey

Window Transaction Survey

PO Name:

BEN FRANKLIN

ZIP+4:

75415 - 9998

Completed By:

Survey Period:

12/11/2010

through

2/24/2010

1

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. Use hash marks (*///*) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.787)	
Sat - 12/11	0	0	0	0	0	0	0	0	
Sun - 12/12	0	0	0	0	0	0	0	0	
Mon - 12/13	7	2	0	0	0	0	0	4	
Tue - 12/14	5	0	0	0	0	0	0	3	
Wed - 12/15	6	0	1	0	0	0	0	2	
Thu - 12/16	3	0	0	0	0	0	0	5	
Fri - 12/17	4	0	0	0	0	0	0	3	
Sat - 12/18	0	0	0	0	0	0	0	0	
Sun - 12/19	0	0	0	0	0	0	0	0	
Mon - 12/20	7	3	0	0	1	0	0	0	
Tue - 12/21	4	1	0	0	0	0	1	2	
Wed - 12/22	3	0	0	0	0	0	0	4	
Thu - 12/23	3	0	0	0	0	0	0	3	
Fri - 12/24	5	1	0	0	0	0	0	2	
TOTALS	47	7	1	0	1	0	1	28	
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188	
Daily Average	3.7	0.8	0.2	0.0	0.3	0.0	0.2	3.3	
Average Number Daily Transactions:				8.5	Average Daily Retail Workload in Minutes:				8.5

Survey of Incoming MailSurvey of Incoming Mail
(Record in Pieces)

Post Office Name and Zip+4

BEN FRANKLIN 75415 - 9998

Dates Recorded

12/11/2010 through 12/24/2010

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 12/11	211	33	29	0	2	10	0	0
Sun - 12/12	0	0	0	0	0	0	0	0
Mon - 12/13	437	0	100	0	8	0	2	0
Tue - 12/14	214	0	6	0	0	6	2	0
Wed - 12/15	174	0	12	0	2	2	0	0
Thu - 12/16	158	0	35	0	2	4	0	0
Fri - 12/17	148	0	8	0	5	4	4	0
Sat - 12/18	130	0	30	0	18	5	4	0
Sun - 12/19	0	0	0	0	0	0	0	0
Mon - 12/20	270	0	52	0	8	0	3	0
Tue - 12/21	116	0	25	0	2	7	0	0
Wed - 12/22	136	0	15	0	0	7	1	0
Thu - 12/23	225	0	28	0	0	6	1	0
Fri - 12/24	220	0	29	0	4	10	1	0
TOTALS	2,439	33	369	0	51	61	18	0
Daily Average	203.3	2.8	30.8	0.0	4.3	5.1	1.5	0.0

Signature of Person Making Count:

Printed Name:

Date:

01/07/11

Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	2227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

Survey of Dispatched Mail

Docket: 1354618

Page Nbr: 12

Survey of Dispatched Mail
(Record in Pieces)

Post Office Name and Zip+4 BEN FRANKLIN 75415 - 9998Dates Recorded 12/11/2010 through 12/24/2010

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 12/11	1	0	0	0	0	0	0	0
Sun - 12/12	0	0	0	0	0	0	0	0
Mon - 12/13	22	0	1	0	1	0	0	0
Tue - 12/14	37	0	3	0	0	0	0	0
Wed - 12/15	34	0	13	0	2	0	1	0
Thu - 12/16	31	0	2	0	1	0	0	0
Fri - 12/17	43	0	7	0	1	0	0	0
Sat - 12/18	2	0	0	0	0	0	0	0
Sun - 12/19	0	0	0	0	0	0	0	0
Mon - 12/20	23	0	7	0	3	0	20	0
Tue - 12/21	16	0	1	0	1	0	0	0
Wed - 12/22	30	0	0	0	1	0	0	0
Thu - 12/23	27	0	0	0	1	0	0	0
Fri - 12/24	10	0	0	0	0	0	0	0
TOTALS	276	0	34	0	51	0	21	0
Daily Average	23.0	0.0	2.8	0.0	4.3	0.0	1.8	0.0

Signature of Person Making Count:

Printed Name:

Date:

01/07/11



12/08/2010

OIC/POSTMASTER

SUBJECT: BEN FRANKLIN Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the BEN FRANKLIN Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the BEN FRANKLIN Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to ALLISON RIZAN by 12/22/2010. This information will be entered into the official record for public viewing.

Post Office Box	<u>63</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>36</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>99</u>

If you have any comments on alternate means of providing services to the BEN FRANKLIN customers, please provide them below:

ALLISON RIZAN
Post Office Review Coordinator

Comments:

cc: Official Record



12/20/2010

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the BEN FRANKLIN Post Office, 75415 - 9998, located in Delta County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

ALLISON RIZAN
Post Office Review Coordinator
DALLAS PFC

NBR records of mail theft or vandalism: 0

Comments/Findings:

Sheriff - Gerald W Teaque No findings

cc: Official Record



12/06/2010

Delta County Sheriff Office)
200 W Bonham St

Cooper TX 75432

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the BEN FRANKLIN Post Office, 75415 - 9998, located in Delta County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please return your findings in the enclosed envelope. You may use the bottom of this form to report your findings, accompanied by your signature, title, and date.

Thank you for your assistance in this matter



ALLISON RIZAN
Post Office Review Coordinator
DALLAS PFC

Enclosure: Return Envelope

Nbr records of mail theft or vandalism: 0

Comments/Findings:

cc: Official Record


Sheriff
12/10/10

Post Office Survey Sheet

Post Office Name	<u>BEN FRANKLIN</u>	ZIP+4	<u>75415-9998</u>
Congressional District	<u>Ralph Hall</u>	Date	<u>02/11/2011</u>

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

No deficiencies.

2. Is the facility accessible to persons with disabilities? ☒ Yes ☐ No

3. Lease terms? 30-day cancellation clause? no clause

4. Are suitable alternate quarters available for an independent Post Office? If so, where?
No

5. List potential CPO sites.

No potential sites available.

6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No

If yes, please identify them by name and address.

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

Postmaster relief moved to another office

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

Mail is received at 7:00am and dispatched 4:30pm. The customers will receive mail from a rural route out of Roxton. The collection box will not be retained.

How many Post Office boxes are installed? 96

How many Post Office boxes are used? 63

What are the window service hours? 08:00 - 12:00 - 13:00 - 16:00 M-F

Closed S

What are the lobby hours? 8:00 - 4:00 M-F

S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

Not to their knowledge.

Post Office Survey Sheet(continued)

Docket: 1354618 - 75415

Page Nbr: 15

Page Nbr: 2

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)? All equipment belongs to the Postal Service.	
11.	List potential CBU/parcel lockers sites and distances from present Post Office site. None in the area.	
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated? No special needs customers.	
13.	Rural delivery/HCR delivery.	
a.	What is current evaluation?	46:25
b.	Will this change result in the route being overburdened?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, what accommodations will be made to adjust the route?	adjust to aux route
c.	How many boxes and miles will be added to the route?	44, box 5.00 Miles
d.	What would be the additional annual expense if the route is increased?	8406
e.	What is the one-time cost of CBU/parcel locker installation (id appropriate)?	0
f.	At what time of the day does the carrier begin delivery to the community?	10 AM
	Will this delivery time be affected if the office is discontinued? (Y or N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, how?	0
14.	Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how (Cost)? <input type="checkbox"/> More <input type="checkbox"/> Same <input checked="" type="checkbox"/> Less Post Office Box rates for a six month period group 6 Ben Franklin \$14 \$22 \$38 \$65 \$115 \$450 group 7 Roxton \$12 \$18 \$30 \$50 \$90 \$410	

Community Survey Sheet

Community Survey Sheet

Post Office Name	<u>BEN FRANKLIN</u>	ZIP+4	<u>75415-9998</u>
Congressional District	<u>Ralph Hall</u>	Date	<u>03/18/2011</u>

1. Incorporated? ☐ Yes ☒ No
Local government provided by: Delta County
Police protection provided by: Delta County Sheriff Office
Fire protection provided by: Pecan Gap Volunteer Dept
School location: Cooper or Pecan Gap
2. What population growth is expected? (Please document your source)
No
3. What residential, commercial, or business growth is expected? (Please document your source)
No, reported by OIC Melanie McFatridge
4. History. (Are there any special historical events related to the community?
Are there any special community events to consider?
Is the Post Office facility a state or national historic landmark (see ASM 515.23)?
Check with the field real estate office when verification is needed.)
One Historical marker for a church in the community. Community gathers for gospel music singings(monthly. In January 22,1994 the community donated the materials and built a new Post Office. Historical information is attached.
5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?
retires-30%, self employeeed 10%, commuters 30%, farmers 30%.
6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board, school bus stop, community meeting location, voting place, government form distribution center. Do employees of the office offer assistance to senior citizens and handicapped)?
What provisions can be made for these services if the Post Office is discontinued?
Bulletin Board. No special services are performed by Postal employees.

ZIP CODE DEMOGRAPHIC REPORT

Post Office Name: Ben Franklin, TX
ZIP Code: 75415

Total Population:		Total Households:	
2010	141	2010	49
2015	139	2015	49

Projected Annual Household Growth Rate: 0.00%

Facility Planning 2010 Dataset

New ZIP Code Search

| [Home](#) | [USPS Blue](#) | [Assistance](#) |

Ben Franklin, Texas has 96 water meters. Of that number 36 are owned by persons over the age of 60. The majority of this number is over the age of 70. It is very helpful for these elderly people to have access to safe and secure postal services in Ben Franklin. Many do not feel secure with a rural box and prefer having a postal box at the post office.

Since the current Post Mistress has been in Ben Franklin, business at the post office has increased.

In the last year we have added one complete water line and three meters. This year we are in the process of adding two more meters. With the increase in population, business at the post office should increase.

I have attached a copy of the wikipedia on Ben Franklin. The original post office was established in 1853, just one year before the Ben Franklin United Methodist Church, which was established in 1854. The church received a historical marker in 1968. The rural route for mail delivery has established in 1903 and is the 2nd oldest, most continuous route in the state of Texas. This community is firmly tied to both the Ben Franklin Post Office and the Ben Franklin United Methodist Church. They are the base points of the area which surrounds them. The rural route establishment records were obtained from the United States Postal Services Archives and are also attached. The establishment of the Ben Franklin Post Office in 1853 is also recorded in the USPS Archives.

Every time some established landmark has been threatened in Ben Franklin the citizens have banded together to help save it. When the last post office building was in need of repair and in danger of being closed, the citizens rallied together and built the current building. Randy Freeman donated the use of the land and building. Mr. Freeman has also offered to cut the rent to a nominal fee if it will keep the Post Office open in Ben Franklin. Pictures of the past Post Office and the current Post Office are attached as well as the post office around 1920. In 1954 when the Methodist Church was in need of repairs, the citizens donated time and services for repair it. Most of the same citizens have volunteered to provide money and/or services again this year to repair it again, they are helping whether they are Methodist members or not. This church, like the Post Office, is a community landmark.

We would gladly accept reduced services and time the Post Office is open, if this will help. We have a solid tradition in Ben Franklin of continuing. Our Post Office has been serving our community since 1853. Our Methodist Church has been serving our community since 1854 and is the 2nd oldest Methodist Church in North Texas. Only Sulphur Springs is older than we are. Our rural route has been continuous since being established. Our postmasters have been few and have served for many years before retiring.

We request the opportunity to have this post office continue. Our community is growing and having a Post Office will assure us of continued growth. We sincerely thank you for your time in reading this information and review our pictures. We await your response.

Sincerely,

The Citizens of Ben Franklin, Texas
By Julie Lovell
903-325-4358

Rizan, Allison L - Coppell, TX

From: Saved by Windows Internet Explorer 8
Sent: Wednesday, March 09, 2011 9:18 AM
Subject: Ben Franklin, Texas - Wikipedia, the free encyclopedia
Attachments: ATT00007.bin; ATT00008.bin; ATT00009.bin; ATT00010.bin; ATT00011.bin

Ben Franklin, Texas

Coordinates: 33.47650°N 95.76872°W

From Wikipedia, the free encyclopedia

Ben Franklin is an unincorporated community in Delta County, Texas, United States, four miles (6 km) northeast of Pecan Gap and 77 miles (124 km) northeast of Dallas. The town's ZIP Code is 75415.

The settlement was located on Benjamin Simmons's land grant and named for his son, Benjamin Franklin Simmons. The Simmons family, along with the Birdwells and Hogues, arrived in the area in 1835 and were among the first settlers.

Rise of the town

The first post office was established in 1853. The next year, a Methodist Episcopal church was established. The first school in the settlement was probably established shortly after the American Civil War.

By 1884 Ben Franklin had a population of 200 and thrice-weekly mail service. Cotton ginning and shipment were the major businesses, but others included three sawmills, a shingle manufacturer, two flour mills, and a feed mill. The town also had three general stores, the McGinnis and Company saloon, a restaurant, an apothecary shop, and a blacksmith shop.

The Gulf, Colorado and Santa Fe Railway built a track just north of Ben Franklin in 1886, and the settlement became a stop on the line by 1889. In 1890 it had a population of 1,000, two hotels, two livery stables, and a telegraph office. John McFall had opened a grocery, and P. H. Snodgrass worked as a sign painter. Citizens could attend new Baptist, Christian, and Adventist churches. In 1892 Ben Franklin supported two new hotels, a doctor had opened an office, and a barber had moved to town.

Decline and near desertion of the town

In 1895 the Texas-Midland Railroad built through Cooper, the county seat, and drew much of the traffic from Ben Franklin. By 1904 the population had decreased to 343. In 1912 only two businesses remained. Records for 1918 indicated two segregated schools. The town had 300 people and no businesses in 1925.

However, by 1929 it had had a slight revival with 500 residents and a bank. By 1936 the railway through town had become part of the Gulf, Colorado and Santa Fe system, and the town had seven businesses, a school, three churches, and a population of 300. In 1945 rapidly declining Ben Franklin had 250 residents and seven businesses.

In 1964 Ben Franklin had a water tank, two churches, two cemeteries, one business, the post office, and 150 inhabitants. Six years later there was a Ben Franklin Community Center. The only business in 1976 was Fremman's Grocery. In 1990 the community had seventy-five residents.

External links

- Ben Franklin, Texas from the *Handbook of Texas Online*
- Ben Franklin, Texas is at coordinates 33.47650°N 95.76872°W

Retrieved from "http://en.wikipedia.org/wiki/Ben_Franklin,_Texas"

Categories: Delta County, Texas | Unincorporated communities in Texas

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**Texas:****Dates That First Rural Routes Were Established at Post Offices, through 1904****Texas:
First Post Offices with
Rural Free Delivery**

Fate	08/01/1899
La Grange	08/01/1899
Alvin	03/15/1900
Hallettsville	03/15/1900
Weston	03/15/1900
Hillsboro	04/02/1900
Grandview	06/11/1900
New Boston	08/15/1900
Abbott	09/01/1900
Alvarado	09/01/1900

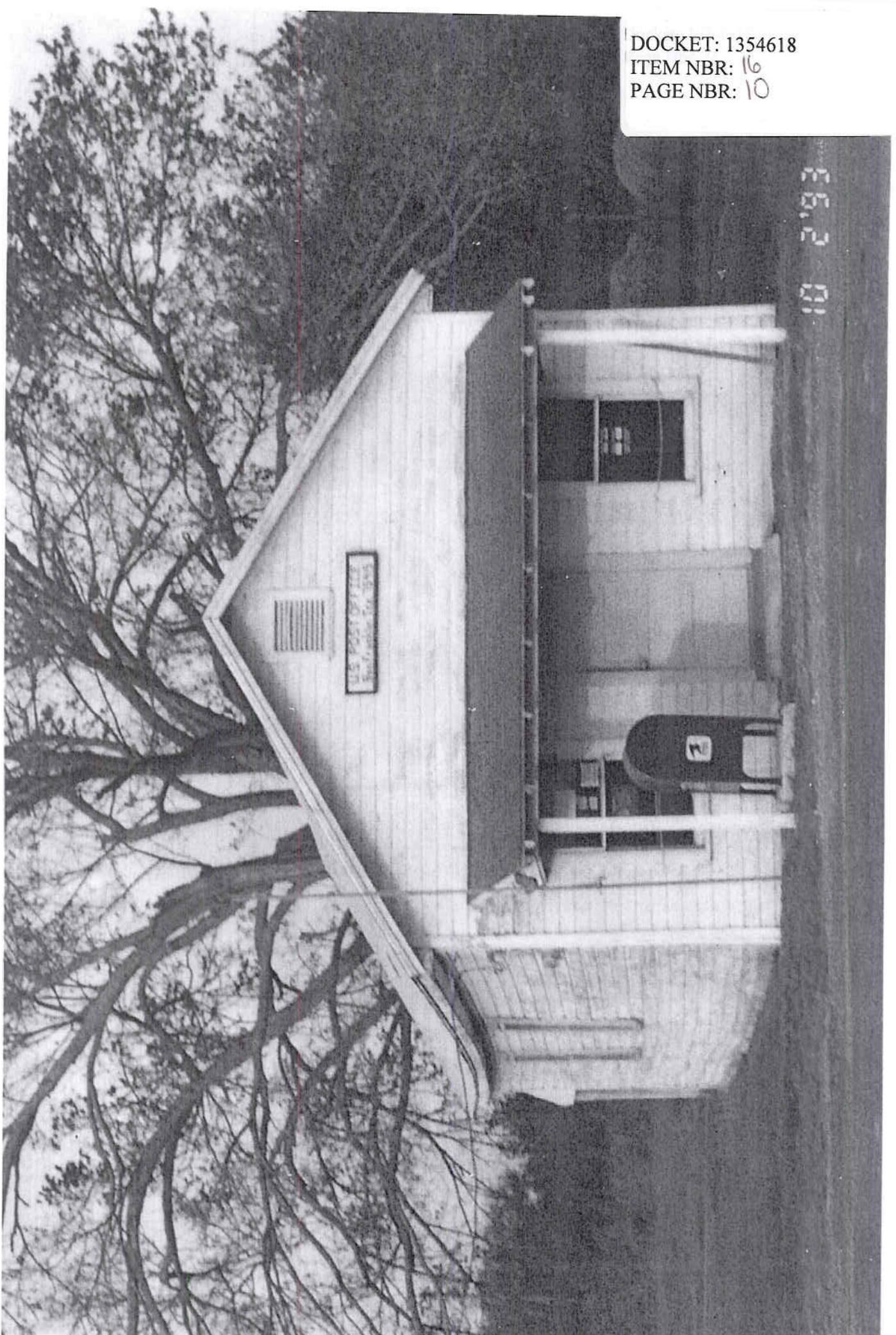
Abbott	09/01/1900	Bertram	12/15/1903	Carrollton	07/01/1901
Adkins	09/01/1904	Big Sandy	09/15/1904	Carthage	08/01/1904
Alba	10/01/1904	Birthright	10/01/1904	Cash	08/01/1904
Allen	12/02/1901	Blooming Grove	09/01/1904	Cason	04/01/1904
Alma	02/01/1904	Blossom	09/15/1904	Cedarcreek	04/15/1904
Alto	05/01/1903	Blueridge	04/01/1904	Cedarhill	07/01/1903
Alvarado	09/01/1900	Bluffdale	12/01/1904	Celeste	02/02/1903
Alvin	03/15/1900	Blum	10/01/1901	Celina	01/01/1904
Alvord	12/01/1903	Bonham	07/01/1902	Chandler	08/15/1904
Anna	09/01/1903	Boonsville	09/01/1904	Chapelhill	11/01/1904
Annona	12/15/1904	Bowie	11/16/1903	Chatfield	05/02/1904
Aquilla	01/15/1904	Boyd	04/15/1904	Chico	12/15/1903
Arlington	04/01/1901	Bracken	12/01/1904	Chillicothe	03/01/1904
Arp	04/15/1904	Brandon	09/15/1900	Chilton	04/01/1904
Athens	04/01/1903	Brashear	05/16/1904	Circleville	09/15/1903
Atlanta	04/15/1904	Brenham	08/15/1904	Clarksville	09/15/1903
Aubrey	02/15/1904	Brookston	05/02/1904	Clearlake	01/01/1904
Austin	08/01/1901	Brownwood	07/01/1904	Cleburne	03/01/1904
Avery	12/01/1904	Bruceville	04/01/1903	Collinsville	09/01/1903
Avinger	09/01/1904	Bryans Mill	09/15/1904	Comanche	05/02/1904
Axtell	05/16/1904	Buckholts	08/15/1904	Commerce	05/16/1904
Azle	03/01/1904	Buda	05/01/1902	Como	12/01/1904
Bagwell	09/01/1904	Buffalo	12/01/1904	Cookville	04/01/1904
Bald Prairie	12/15/1904	Bullard	07/01/1902	Cooledge	12/01/1904
Barry	05/16/1904	Burleson	04/01/1901	Cooper	10/01/1903
Bartlett	12/01/1902	Burlington	12/01/1904	Coppell	04/01/1904
Beckville	03/01/1904	Burnet	07/01/1904	Cornhill	01/01/1904
Bedias	09/15/1904	Burton	10/15/1904	Corsicana	02/02/1903
Bellevue	09/01/1904	Caddo Mills	03/02/1903	Cottdale	09/01/1904
Bells	07/01/1902	Caldwell	10/01/1904	Covington	09/01/1904
Belton	08/01/1901	Calvert	02/15/1904	Crandall	02/02/1903
Ben Franklin	10/01/1903	Campbell	02/02/1903	Crawford	07/01/1902
Benarnold	12/01/1904	Canton	12/01/1904	Creedmoor	05/01/1902

Crisp	07/01/1904	Floyd	11/01/1904	Houston	04/15/1904
Crockett	12/01/1904	Forney	03/02/1903	Howe	12/15/1904
Crowley	09/01/1903	Forreston	09/02/1901	Hughes Springs	10/15/1903
Cuero	08/15/1904	Fort Worth	09/01/1903	Huntsville	12/01/1904
Cumby	10/01/1903	Franklin	04/15/1904	Hutto	09/15/1903
Cuthand	10/01/1904	Fredericksburg	12/15/1903	Italy	03/01/1904
Daingerfield	09/01/1904	Frisco	09/01/1904	Itasca	09/15/1900
Dalby Springs	09/01/1904	Frost	12/15/1903	Jacksonville	05/01/1903
Dale	08/15/1904	Gainesville	12/01/1902	Jefferson	09/01/1903
Dallas	10/01/1901	Garden Valley	07/01/1904	Jewett	04/15/1904
Dawson	09/15/1904	Garland	12/15/1903	Jonesboro	09/15/1904
Decatur	09/15/1903	Garner	05/16/1904	Joshua	03/01/1901
Dekalb	10/01/1903	Gatesville	09/15/1904	Justin	09/15/1904
Deleon	07/01/1903	Georgetown	04/01/1902	Kemp	01/01/1904
Delia	10/01/1904	Gibtown	09/01/1904	Kennedale	04/15/1901
Delvalle	09/01/1902	Giddings	12/01/1904	Kerens	08/15/1904
Denison	07/01/1902	Gilmer	10/01/1904	Kilgore	04/01/1903
Denton	08/15/1904	Gladewater	05/16/1904	Killeen	05/16/1904
Deport	11/16/1903	Godley	03/01/1904	Kingsbury	07/15/1904
Detroit	09/01/1903	Gordonville	12/01/1904	Kingston	01/15/1904
Dexter	09/01/1903	Granbury	09/15/1904	Klondike	10/01/1904
Dike	10/01/1904	Grand Prairie	12/15/1903	Kopperl	01/15/1904
Dimebox	11/01/1904	Grand Saline	03/01/1904	Kosse	10/01/1904
Dodd City	07/01/1904	Grandview	06/11/1900	Krum	09/01/1904
Donie	12/01/1904	Granger	09/15/1903	Kyle	10/01/1902
Dorchester	12/01/1904	Grapevine	09/01/1903	La Porte	07/01/1902
Douglassville	09/15/1904	Greenville	03/02/1903	Ladonia	12/15/1903
Dublin	09/15/1903	Greenwood	12/15/1904	Lafayette	11/15/1904
Easterly	04/15/1904	Groesbeck	02/15/1904	La Grange	08/01/1899
Ector	01/15/1904	Gunter	09/01/1904	Lakecreek	09/01/1904
Eddy	04/15/1904	Hallettsville	03/15/1900	Lamasco	11/15/1904
Egan	04/01/1904	Hallsville	09/01/1904	Lampasas	08/01/1904
Elderville	10/15/1904	Hamilton	09/15/1903	Lancaster	07/01/1903
Elgin	09/01/1903	Hasse	12/01/1904	Leander	05/01/1902
Elmo	02/02/1903	Hawkins	07/15/1904	Leesburg	09/15/1904
Emory	10/01/1904	Heidenheimer	10/15/1903	Leonard	12/01/1903
Enloe	12/01/1903	Hempstead	05/16/1904	Lewisville	03/02/1903
Ennis	09/01/1903	Henderson	07/01/1904	Lexington	04/15/1904
Farmersville	12/02/1901	Hico	07/01/1904	Libertyhill	03/02/1903
Fate	08/01/1899	Hillsboro	04/02/1900	Lindale	10/01/1901
Ferris	02/15/1904	Hochheim	12/01/1904	Linden	04/15/1904
Flatonia	11/01/1904	Holland	07/01/1903	Lockhart	02/02/1903
Flint	04/01/1904	Honeygrove	02/02/1903	Lometa	03/01/1904
Florence	02/01/1904	Hooks	04/15/1904	Lone Oak	10/01/1901

Longview	04/15/1904	Neches	12/01/1904	Roanoke	12/15/1903
Lorena	07/01/1902	Nevada	09/01/1903	Rockdale	08/15/1904
Lott	02/01/1904	New Boston	08/15/1900	Rockwall	02/02/1903
Luling	01/01/1904	New Braunfels	09/01/1903	Rodgers	11/16/1903
Lytton Springs	11/15/1904	Newark	08/15/1904	Rosebud	02/15/1904
Mabank	10/01/1904	Newport	12/15/1904	Ross	05/02/1904
Malone	09/01/1904	Newsome	08/15/1904	Roundrock	04/01/1902
Manor	04/01/1902	Nocona	02/15/1904	Rowlett	05/16/1904
Mansfield	03/01/1901	Oenaville	01/15/1904	Roxton	08/01/1904
Marietta	09/01/1904	Oglesby	01/01/1904	Royse City	10/01/1901
Marion	11/01/1904	Omaha	07/01/1904	Rusk	05/01/1903
Marlin	04/15/1904	Overton	04/01/1903	Sadler	07/01/1904
Marquez	07/01/1903	Palestine	04/15/1904	Saint Jo	09/15/1904
Marshall	03/01/1904	Palmer	09/01/1903	Salado	11/02/1903
Mart	05/16/1904	Paradise	05/16/1904	San Antonio	09/02/1901
Martinburg	04/15/1904	Paris	10/01/1903	San Marcos	08/01/1901
Maud	11/02/1903	Pecangap	11/16/1903	San Saba	02/01/1902
Maxwell	09/15/1903	Pilotpoint	04/15/1904	Sanger	04/15/1904
Maypearl	05/02/1904	Pittsburg	11/16/1903	Savoy	09/01/1903
Mc Dade	08/15/1904	Plano	11/16/1903	Schulenburg	12/01/1904
Mc Gregor	07/01/1902	Pleasantpoint	09/01/1904	Scurry	07/01/1903
Mc Kinney	12/02/1901	Point	02/01/1904	Seagoville	12/01/1903
Mendoza	03/01/1904	Poolville	07/15/1904	Sherman	03/02/1903
Meridian	09/01/1904	Pottsboro	01/01/1904	Shiner	08/15/1904
Merkel	07/01/1904	Powderly	10/01/1904	Simms	08/15/1904
Mertens	10/01/1901	Princeton	11/01/1904	Simpsonville	10/15/1904
Mesquite	01/01/1902	Pritchett	09/15/1904	Smithfield	09/01/1903
Mexia	09/01/1904	Proctor	04/15/1904	Smithland	09/01/1904
Midlothian	05/01/1901	Prosper	07/15/1904	Speegleville	07/01/1903
Milano	04/15/1904	Purdon	09/15/1904	Speegleville	09/01/1903
Milford	09/15/1903	Queen City	10/01/1904	Stamford	04/15/1904
Millergrove	05/02/1904	Quinlan	03/02/1903	Stephenville	03/01/1904
Millsap	09/01/1904	Quitman	10/01/1904	Stonepoint	12/01/1904
Mineola	10/15/1904	Randolph	09/01/1904	Sulphur Springs	10/01/1903
Mineralwells	04/15/1904	Ravenna	05/16/1904	Sunset	11/16/1903
Moody	09/02/1901	Reagan	03/01/1904	Tanglewood	12/01/1904
Morgan	08/15/1904	Redoak	07/01/1903	Taylor	09/15/1903
Moulton	08/15/1904	Redrock	08/15/1904	Temple	07/01/1901
Mount Pleasant	11/02/1903	Redwater	11/16/1903	Thorndale	05/16/1904
Mount Vernon	08/15/1904	Rice	09/15/1904	Thornton	04/15/1904
Mountcalm	01/01/1904	Richardson	12/15/1903	Timpson	10/15/1904
Muenster	08/15/1904	Riesel	04/15/1904	Tioga	01/01/1904
Nacogdoches	05/01/1903	Riovista	03/01/1904	Tom Bean	07/15/1904
Naples	04/15/1904	Roane	02/02/1903	Tona	07/01/1904

Trenton	07/01/1904	Waskom	07/15/1904	Windom	02/15/1904
Troup	04/01/1904	Waxahachie	07/01/1903	Winnsboro	09/15/1904
Troy	10/15/1903	Weatherford	07/01/1903	Winona	05/02/1904
Tyler	10/01/1900	Weimar	02/02/1903	Wolfe City	03/02/1903
Valley Mills	05/16/1904	West	10/01/1902	Woodbine	07/01/1902
Valleyview	04/15/1904	Weston	03/15/1900	Wortham	12/15/1904
Van Alstyne	12/01/1903	Whitesboro	02/01/1902	Wylie	09/01/1903
Velasco	01/01/1904	Whitewright	12/15/1903	Yoakum	06/01/1901
Venus	09/15/1900	Whitney	01/15/1904	Yorktown	06/01/1901
Vonormy	08/15/1904	Willspoint	09/15/1903		
Waco	02/01/1902	Wilmer	10/01/1904		

DOCKET: 1354618
ITEM NBR: 16
PAGE NBR: 10



DOCKET: 1354618
ITEM NBR: 16
PAGE NBR: 11



POSTOFFICE00P

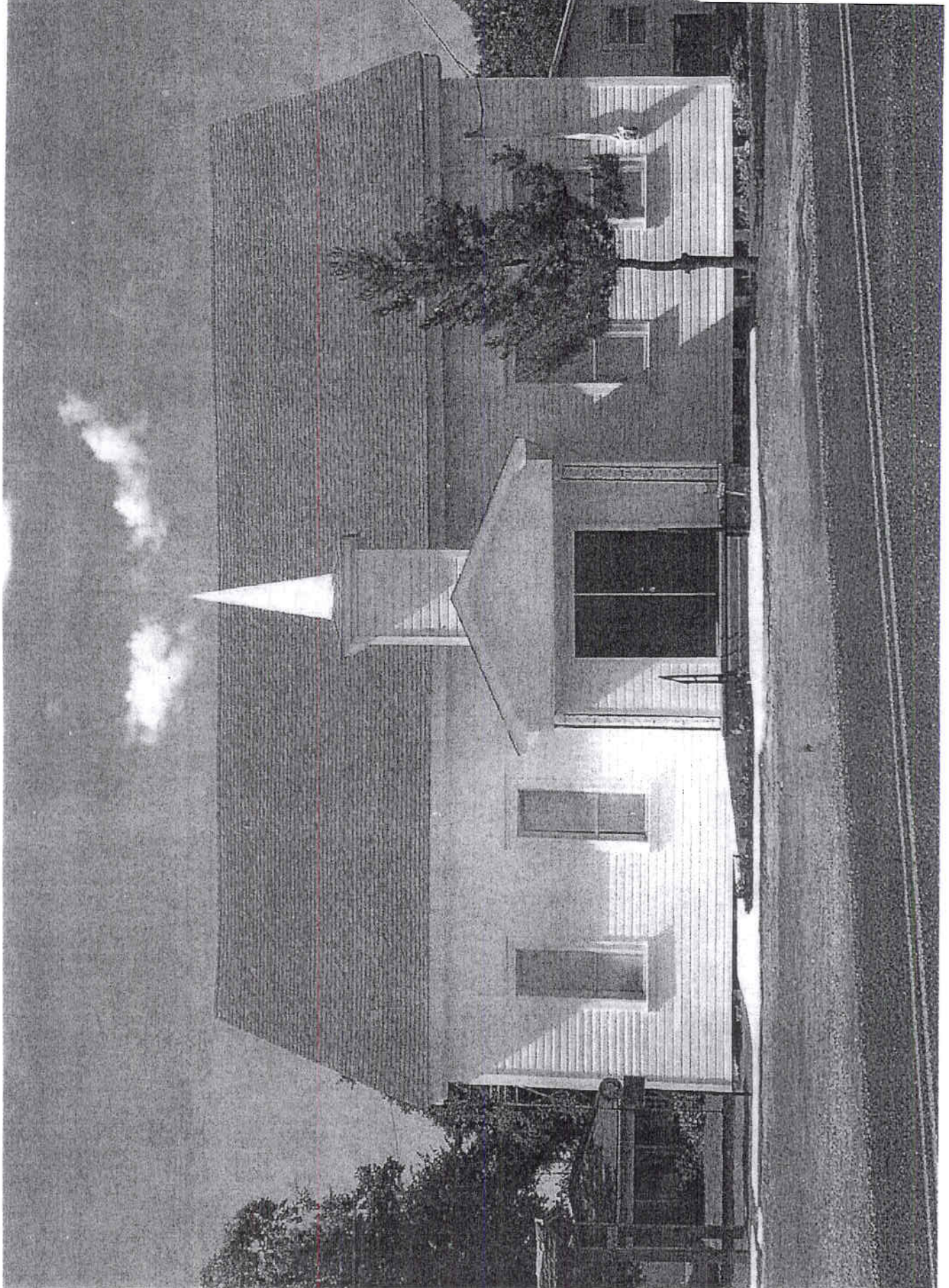
DOCKET: 1354618
ITEM NBR: 16
PAGE NBR: 12



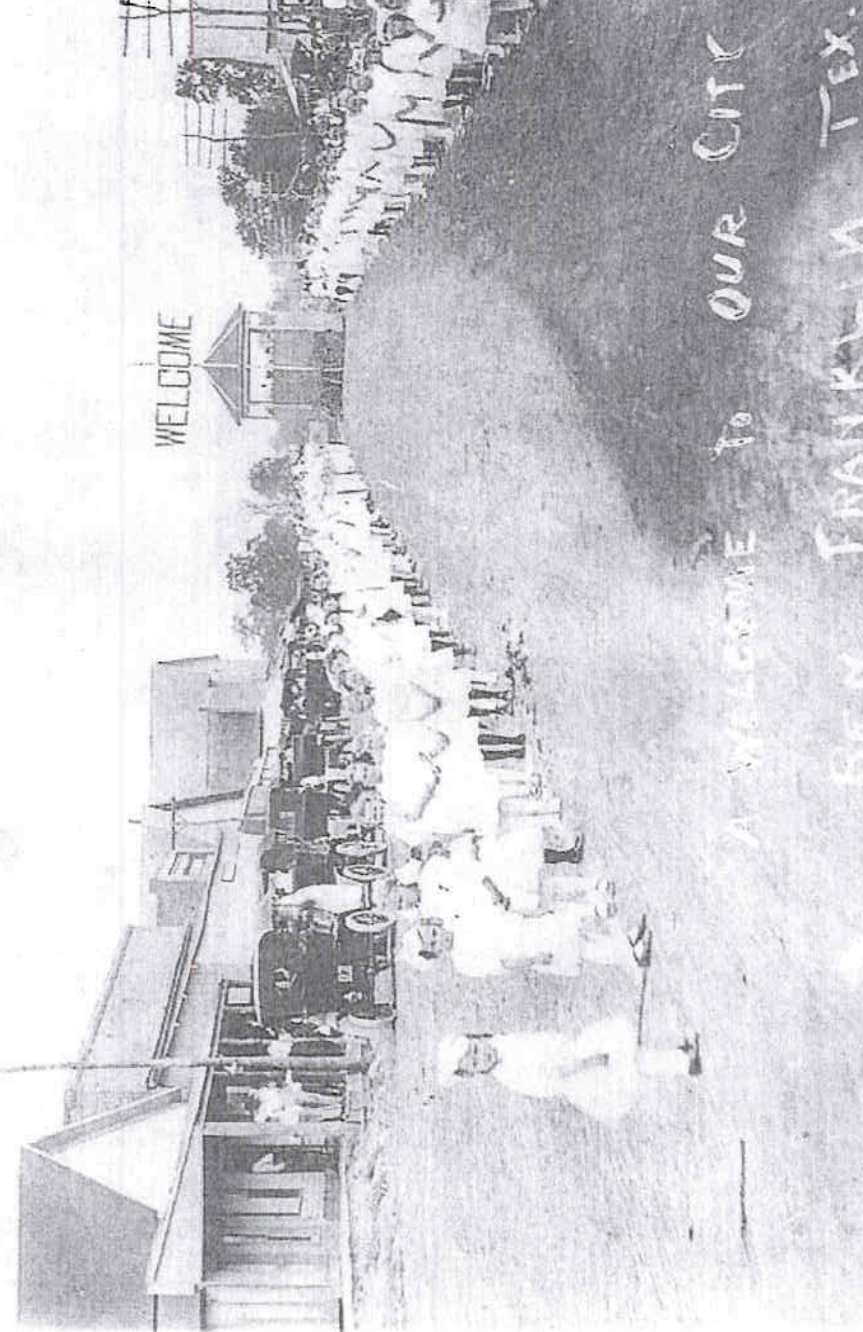
DOCKET: 1354618

ITEM NBR: 16

PAGE NBR: 13



DCP0160P



Mar 07 2011 7:16PM

HP LASERJET FAX

DOCKET: 1354618

ITEM NBR: 16

PAGE NBR: 15

3/7/2011

Concerning the Ben Franklin Post Office,

In the interest of keeping our Post Office here in Ben Franklin open, I would be willing to renegotiate the lease of the building. If this would in fact keep the Ben Franklin Post Office open, I would be willing to lower the rent for the duration of the current contract to the sum of \$100.00 a month. The current contract is thru Dec 31st 2013.

Thank you,

Randy Freeman
3-7-11

Randy Freeman
P.O. Box 572
Ben Franklin Tx. 75415

Highway Contract Route Cost Analysis Form

Highway Contract Route Estimated Cost for Alternative Service

Office Name: BEN FRANKLIN

Office Zip+4: 75415 -9998

District: DALLAS PFC

1. Enter the number of additional boxes to be added to the route 0 x 3.64 hours per year 0.00

2. Enter the number of additional miles to be added to the route 0.00 x 10.40 hours per year 0.00

Total time added to the route 0.00

3. Enter the HCR hourly rate (Contact Area Manager, Purchasing/Contracting Officer) 0.00

Total additional compensation (HCR hourly rate x total time added to the route) 0.00

Rural Route Cost Analysis Form

Docket: 1354618 - 75415

Item Nbr: 17

Page Nbr: 2

Rural Route Carrier Estimated Cost for Alternative Replacement Service

Office Name: BEN FRANKLIN

Office Zip+4: 75415 -9998

District: DALLAS PFC

1. Enter the number of additional boxes to be added to the rural route

44

2. Enter the number of additional miles to be added to the route
Enter the volume factor

5.00

2.48

Total (additional boxes x volume factor) 109.12

3. Enter the number of additional boxes to be added to the rural route

44

Centralized boxes

0.00

x 1.00 Min

0.00

Regular L route boxes

0.00

x 1.82 Min

0.00

Regular Non-L route boxes

44.00

x 2.00 Min

88.00

Total additional box allowance 88.00

4. Enter the number of additional daily miles to be added to the rural route

5.00

x 12 Mileage Standard

60.00

Total additional minutes per week
(miles carried to two decimal places) 257.12

5. Total additional annual minutes (additional minutes per week year)

257.12

x 52 Weeks

13,370.24

6. Total additional annual hours (additional annual minutes/ 60 minutes per hour)

13,370.24

/ 60 Minutes

222.84

7. Enter the rural cost per hour (see national payroll summary report – rural carrier, consolidated)

37.72

Total Annual Cost (additional annual hours x rural cost per hour) 8,405.42

8. Enter lock pouch allowance (if applicable)

0.00

Total annual cost for alternate service (annual cost minus lock pouch allowance) 8,405.42

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 01/10/2011																								
2. Post Office Name BEN FRANKLIN		3. State and ZIP + 4 Code TX, 75415-9998																										
4. District, Customer Service DALLAS PFC	5. Area, Customer Service SOUTHWEST	6. County Delta	7. Congressional District Ralph Hall																									
8. Reason for Proposal to Discontinue Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: was promoted Occupied 02/13/2010 b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input type="checkbox"/> Non-Career c. Current PM POSITION Level (150) Downgraded from EAS-11 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 1 No of Career- 0 No of Non-Career- 1		a. Time M-F Sat Total Window Hours Per Week a. Lobby Time M-F 8:00 - 4:00 Sat closed 35.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 63 c. City Delivery 0 d. Rural Delivery 36 e. Highway Contract Route Box 0 f. Total 99 g. No. Receiving Duplicate Service 1 h. Average No. Daily Transactions 8.80		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr><td>a. First-Class</td><td>0</td><td>23</td></tr> <tr><td>b. Newspaper</td><td>0</td><td>2</td></tr> <tr><td>c. Parcel</td><td>0</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>1</td></tr> <tr><td>e. Total</td><td>0</td><td>26</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	0	23	b. Newspaper	0	2	c. Parcel	0	0	d. Other	0	1	e. Total	0	26	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	0	23																										
b. Newspaper	0	2																										
c. Parcel	0	0																										
d. Other	0	1																										
e. Total	0	26																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY 2008 2009 2010		Receipts \$ 10,529 \$ 7,163 \$ 6,355	b. EAS Step 1 PM Basic Salary (no Cola) \$ 30492	c. PM Fringe Benefits (33.5% of b.) \$10,215																								
15a. Quarters																												
<input type="checkbox"/> Postal Owned <input type="checkbox"/> Leased (if Leased, Expiration Date) 12/31/2013 Annual Lease \$ 3600 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input checked="" type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
15b. Explain: No suitable quarters.																												
17. Schools, Churches and Organization in Service Area: No: 0 Schools - Pecan Gap Churches - 3 Organization - Ben Franklin Supply Water Closet.		19. Administrative/Emanating Office (Proposed): Name ROXTON EAS Level 13 Miles Away 5.4 Window Service Hours: M-F 8:00 - 4:00 SAT Lobby Hours: M-F 24 hours SAT PO Boxes Available: 23																										
18. Businesses in Service Area: No: 0 Ben Franklin Supply Water Closet		20. Nearest Post Office (if different from above): Name PECAN GAP EAS Level 11 Miles Away 5.3 Window Service Hours: M-F 8:00 - 4:00 SAT Lobby Hours: M-F 24 hours SAT PO Boxes Available: 73																										
21. Prepared by																												
Printed Name and Title ALLISON RIZAN		Signature ALLISON RIZAN		Telephone No. AC () (972) 393-6485																								
PO Discontinuance Coordinator Name ALLISON RIZAN		Location COPPELL, TX																										



A. Office

Name: BEN FRANKLIN State: TX Zip Code: 75415
Area: SOUTHWEST District: DALLAS PFC
Congressional District: Ralph Hall County: Delta
EAS Grade: 11 Finance Number: 480710
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Allison Rizan
Title: DALLAS PFC Post Office Review Coordinator
Tele No: (972) 393-6485

Date: 06/02/2011
Fax No: (972) 393-6336



01/13/11

OIC/POSTMASTER

SUBJECT: BEN FRANKLIN Post Office

Enclosed are questionnaires addressed to customers of the BEN FRANKLIN Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 02/23/2011 for further review.

A handwritten signature in cursive script that reads "Allison Rizan".

Allison Rizan
Post Office Review Coordinator
Enclosures



01/27/2011

POSTAL CUSTOMER
BEN FRANKLIN POST OFFICE
BEN FRANKLIN, TX 75415

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Ben Franklin Post Office was promoted on 02/13/2010. The Office is being studied for possible closing or consolidation for the following reasons: Unit is vacant and services 62 PO Boxes and does not meet the needs of over 2 hours earned.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Roxton Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Roxton Post Office, located 5.4 miles away. Hours of service at this office are 8:00 - 4:00, Monday through Friday, and on Saturday. Post Office box service is available at this location at decreased fees.

In addition retail services are also available at the Pecan Gap Post Office, located 5.3 miles away. Hours of service at this office are 8:00 - 4:00, Monday through Friday, and on Saturday.

I invite you to think about a possible change to rural route service. Please return the enclosed questionnaire by 02/23/2011 using the pre-addressed envelope provided or at the community meeting. Please be aware that, if we formalize a proposal, your questionnaire will become part of an official record and will be available for public viewing.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the Chapel at the Garden of Memories located at 5298 FM 128 on Wednesday, February 23, 2011 from 3:00 pm to 4:00 pm to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Allison Rizan at (972) 393-6485.

Thank you for your assistance.

Sincerely,

A handwritten signature in cursive script that reads "Kay Vaughan".

KAY VAUGHAN
Manager, Post Office Operations
951 W Bethel Rd
Coppell, TX, 75099-9331

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,
Carrier delivery information CBU information sheet (when appropriate)



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BEN FRANKLIN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

a. Entering permit mailings	<input type="checkbox"/> YES	<input type="checkbox"/> NO
b. Resetting/using postage meter	<input type="checkbox"/> YES	<input type="checkbox"/> NO

Nonpostal Services

a. Picking up government forms (such as tax forms)	<input type="checkbox"/> YES	<input type="checkbox"/> NO
b. Using for school bus stop	<input type="checkbox"/> YES	<input type="checkbox"/> NO
c. Assisting senior citizens, persons with disabilities, etc.	<input type="checkbox"/> YES	<input type="checkbox"/> NO

If yes, please explain:

d. Using public bulletin board	<input type="checkbox"/> YES	<input type="checkbox"/> NO
--------------------------------	------------------------------	-----------------------------

e. Other	<input type="checkbox"/> YES	<input type="checkbox"/> NO
----------	------------------------------	-----------------------------

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

<input type="checkbox"/> YES	<input type="checkbox"/> NO
------------------------------	-----------------------------

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

<input type="checkbox"/>	Shopping	_____
<input type="checkbox"/>	Personal needs	_____
<input type="checkbox"/>	Banking	_____
<input type="checkbox"/>	Employment	_____
<input type="checkbox"/>	Social needs	_____

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Mailing Address

Name: _____

Address: _____

Telephone: _____

Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Postal Service Customer Questionnaire

Docket: 1354618

Page Nbr:

22-001

1. Please check the appropriate box to indicate whether you used the BEN FRANKLIN Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/> <i>I buy 100 at a time 3 times a year</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☒ YES ☐ NO
- a. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, ect. ☒ YES ☐ NO

If yes, please explain: - *take mail to them when sick*

- d. Using public bulletin board *occasionally* ☒ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain: